



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat
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Weather • Climate • Water
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VACANCY NOTICE NO: 2208
DEADLINE FOR APPLICATION: 5 September 2022

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Urban Resilience Coordinator	P4	Geneva, Switzerland	To be determined	Fixed-term - 1 year
ORGANIZATIONAL UNIT Group on Earth Observations Secretariat			The GEO Secretariat is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
DUTIES AND RESPONSIBILITIES Under the supervision of the Chief Engagement Officer at the GEO Secretariat, the incumbent will be responsible for facilitating and supporting the implementation of GEO's portfolio related to Resilient Cities and Human Settlements (RCHS). A key task will be to strengthen integration and synergies across climate action, disaster risk reduction, sustainable development and urbanisation, working with peers leading these areas. The incumbent will engage with key stakeholders in the policy and philanthropy sectors to promote the integration of Earth observations with international policy frameworks, such as those from the United Nations including the New Urban Agenda. This role requires a broad overview of the urban domain and links to Earth observation activities in this area, including leadership skills to drive international and multi-stakeholder engagement, and an awareness and understanding of equality, diversity, and inclusion. acting as a key liaison with Secretariat team to ensure efficient management of the Secretariat resources and to provide impartial and informed guidance to the Director. The incumbent will perform the following duties: (a) Lead planning, implementation, coordination, monitoring, and evaluation of GEO's RCHS work programme activities per the urban engagement plan; (b) Work closely with and help coordinate the RCHS Working Group; (c) Actively coordinate with GEO members to understand country/regional needs and provide input on science, technology and policy requirements relating to sustainable urbanization; (d) Establish and maintain effective communication with GEO's key urban partners, namely C40 Cities, ESA, Global Covenant of Mayors, Global Resilient Cities Network, ICLEI, INEGI, Institute for Future Cities, ITC, JAXA, NASA, UNDRR, UNESCO, UNFCCC, UN-Habitat, World Bank, WRI Ross Center for Sustainable Cities, other participating organisations, and partners as appropriate; (e) Work with the other Coordinators on relevant sustainable development goals, including the EO Toolkit for Sustainable Cities and Human Settlements and the EO Risk Toolkit; (f) Prepare and edit technical reports, periodic progress reports and input to documents and publications; (g) Prepare, actively participate and report on official GEO meetings; (h) Represent GEO at international conferences and meetings, including the World Urban Forum;			QUALIFICATIONS Education Master's degree or equivalent in environmental policy or science, urban planning, geographic information systems or a closely related field. Experience At least seven years of combined national and international progressively responsible experience in the urbanization domain supporting policy. Other requirements Demonstrated ability to manage complex multidisciplinary projects involving diverse stakeholders. Familiarity with the procedures of international organizations and /or coordination of international scientific/technical projects. Proficient verbal and written communication skills and an aptitude for communicating with many diverse types of people. Strong interpersonal skills and experience working as a members of a diverse, geographically scattered team. Ability to work in a multicultural environment and to foster diversity and team spirit. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of WMO would be an advantage.	

(i) Carry out other relevant duties as required.

The GEO Secretariat Director may appoint a candidate at a grade below the advertised grade of the post, with the possibility of promotion to that grade within three years of appointment, subject to satisfactory appraisal of performance.

Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.

SALARY AND ALLOWANCES

Annual net base salary on initial appointment is: US\$ 75602

Annual post adjustment on initial salary is: US\$ 50427 (in addition to the net base salary)

Additional Information:

Only applicants in whom WMO has a further interest will be contacted.
Shortlisted candidates may be required to sit a written assessment and/or an interview.

Date of issue of vacancy notice: 8 August 2022