



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water
Temps • Climat • Eau

VACANCY NOTICE NO: 2191
DEADLINE FOR APPLICATION: 16 June 2022

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Programme Management Officer	P4	Geneva, Switzerland	To be determined	Fixed-term - 1 year

ORGANIZATIONAL UNIT Monitoring Evaluation Risk and Performance (MERP) Unit Cabinet Office of the Secretary-General	WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.
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DUTIES AND RESPONSIBILITIES Under the direct supervision and guidance of the Head, Monitoring and Evaluation Risk and Performance Unit (H/MERP), the incumbent will perform the following duties: (a) Manage and coordinate the operations of the Country Hydromet Diagnostics (CHD) internally across all relevant WMO departments and with WMO Members, Alliance for Hydromet Development members and international development and climate finance partners, and funding mechanisms like the Systematic Observations Financing Facility (SOFF); (b) Manage and coordinate the regular updates of the CHD methodology and tool, including indicators, in close collaboration with the above-mentioned stakeholders; (c) Map data gaps and needs as well as actively participate in their incorporation into the organizational planning and monitoring processes, including data collection and analysis; (d) Coordinate incorporation of the CHD results in the Alliance Hydromet Gap Reports- the flagship reports produced by the Alliance for Hydromet Development and in WMO organizational reporting; (e) Promote usage of CHD tool by engaging with and coordinating with the SOFF and CREWS initiatives and other relevant projects that need to incorporate the assessment tool into their project processes; (f) Prepare draft inputs on the above-mentioned activities for corporate presentations and reports, including information documents and decisions/resolutions of the Executive Council and the World Meteorological Congress; (g) Support the MERP team in other corporate activities as required, including communications and engagement internally and with external partners; (h) Carry out other relevant duties as required.	QUALIFICATIONS Education Master's degree or equivalent in international relations, sustainable development studies, management, environmental and natural resource sciences or a related field. Experience A minimum of seven years of combined national and international progressively responsible experience in programme/project management and/or planning, monitoring and evaluation. Experience in bilateral and multilateral climate finance initiatives, programmes and projects. Experience working with National Meteorological and Hydrological Services, Multilateral Development Banks, Climate Finance institutions, and UN agencies on climate-related initiatives. Experience with innovative financial and analytical instruments desirable. Experience working in developing countries is an asset. Other requirements Broad understanding of scientific, economic, social, and political dimensions of meteorology and/or climate change. Excellent analytical skills and knowledge of assessment and monitoring methods and tools. Proven ability to function as a team player, to work across institutional boundaries, and to collaborate with National Meteorological Services and external partners. Excellent communication, organization and coordination skills. Good working knowledge of Microsoft Office applications and other web-based analytical and communication tools. Ability to work in a multicultural environment and to foster diversity and team spirit. Languages Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)
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The Secretary-General may appoint a candidate at a grade below the advertised grade of the post, with the possibility of promotion to that grade within three years of appointment, subject to satisfactory appraisal of performance.

The position is limited to 31 December 2023 with no expectation of renewal.

SALARY AND ALLOWANCES Annual net base salary on initial appointment is: US\$ 75602 Annual post adjustment on initial salary is: US\$ 49519 (in addition to the net base salary)
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Additional Information:

Only applicants in whom WMO has a further interest will be contacted.
Shortlisted candidates may be required to sit a written assessment and/or an interview.

Date of issue of vacancy notice: 19 May 2022