



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water
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VACANCY NOTICE NO: INTERNSHIP/2022/LCA GS 2

DEADLINE FOR APPLICATION: 27 April 2022

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Internship	N/A	Geneva, Switzerland	1 June 2022 or as soon as possible thereafter	Internship 3 months
ORGANIZATIONAL UNIT Legal Counsel and Administration Governance Services Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities.	
DUTIES AND RESPONSIBILITIES WMO is seeking a highly motivated graduate student who wishes to gain professional experience working within the Office of the Legal Counsel in Geneva. This internship is available for a duration of three, extending to a maximum of six months, and is to commence in June 2022. The internship is paid and full-time. Interns are expected to work five days per week under the supervision of the Legal Officer within the Office of the Legal Counsel. The aim of the internship is to offer a practical professional legal experience and provides interns with the opportunity to work in a multicultural, intergovernmental organization. Under the overall supervision of the Legal Officer, the intern will be engaged in the following duties: assist in preparing advice on a variety of legal matters, conducting legal research, and analyzing issues arising from the application of the Staff Regulations and Rules. assist in preparing written and oral submissions in proceedings before the United Nations Dispute Tribunal and United Nations Appeal Tribunal. assist in drafting various legal documents and communications, support information and knowledge management practices, and perform other duties as required.			QUALIFICATIONS Education At least a Bachelor's Degree in Law or equivalent legal qualifications. Experience Applicants are not required to have professional work experience for participation in the WMO Internship programme. Your training, education, advance course work or skills should benefit the WMO during your internship. Other requirements Be computer literate in standard software applications; Have a demonstrated keen interest in the work of the United Nations and its specialized agencies such as WMO and Have a demonstrated ability to successfully interact with individuals of different cultural backgrounds and beliefs, which include willingness to try and understand and be tolerant of differing opinions and views. Languages Fluency in English is required. Knowledge of another WMO language is desirable. (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	
Additional Information: When applying, please upload a cover letter which details:: The exact title and receipt date of your most recent degree and the title of any degree currently being pursued; The graduation date (when will you be graduating from the programme in which you are enrolled); List the IT skills and programmes in which you are proficient; Explanation as to why you are the best candidate for intern within the Office of the Legal Counsel, WMO, and how the internship fits within your career plans; Only applicants in whom WMO has a further interest will be contacted. Shortlisted candidates may be required to sit a written assessment and/or an interview.				
Date of issue of vacancy notice: 30 March 2022				