



World Meteorological Organization  
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water  
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**VACANCY NOTICE NO: 2165**  
**DEADLINE FOR APPLICATION: 6 December 2021**

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Chief_ Information Technology Division	P5	Geneva, Switzerland	To be determined	Fixed-term - 2 years
<b>ORGANIZATIONAL UNIT</b>  WMO Information System (WIS) Infrastructure Department			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
<b>DUTIES AND RESPONSIBILITIES</b>  The position fulfils the role of WMO Chief Information Officer (CIO). Under the overall supervision of the Director, Infrastructure Department, and guided by the WMO ICT Strategy, the incumbent will perform the following duties:  (a) Be responsible for the operation of IT systems and services supporting the Secretariat and Members;  (b) Prepare and support regular review of the WMO ICT Strategy and the regular review and plan for the evolution of IT systems and services to meet the changing requirements of the Secretariat and Members;  (c) Be responsible for WMO cybersecurity risk management;  (d) Manage staff within the Division and supervise IT service leads;  (e) Manage IT operation and project budgets with the budget ceiling set by the Executive Management;  (f) Oversee the establishment and management of IT contracts with service providers;  (g) Coordinate IT projects and IT support for IT-related projects;  (h) Prepare and keep up-to-date a corporate IT user training curriculum and maintain an IT Services Catalogue; Organize and coordinate regular training activities;  (i) Interact with users, especially with departmental IT focal points, to collect user feedback and needs, analyze user requirements and contribute to evolution of corporate ICT architecture;  (j) Support the Information Systems Strategy Advisory Committee and its working groups;  (k) Contribute to the Secretariat support to relevant expert teams in the Standing Committee on Information Management and Technology of WMO INFCOM;  (l) Carry out other relevant duties as required.			<b>QUALIFICATIONS</b>  <b>Education</b> Master's degree or equivalent in computer science, information management or a closely related field.  <b>Experience</b> At least 10 years of progressively responsible experience in information management and technology. Demonstrated senior experience in IT operations management, contract management and project management. Demonstrated experience of working in virtual teams using collaborative tools.  <b>Other requirements</b> Extensive knowledge of relevant software tools. Good planning, communication and coordination skills. Excellent supervision and management skills. Excellent oral and written communication skills, including drafting reports and documents. Maturity of judgement. Sense of responsibility and initiative. Capacity for planning, organizing and managing the work of a team. Ability to work in a multicultural environment and to foster diversity and team spirit.  <b>Languages</b> Excellent knowledge of English (both oral and written). Knowledge of other official languages of the Organization would be an advantage.  (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	
The Secretary-General may appoint a candidate at a grade below the advertised grade of the post, with the possibility of promotion to that grade within three years of appointment, subject to satisfactory appraisal of performance.				
Possibility of renewal subject to the availability of funds and pending satisfactory performance after an initial probationary period of one year which can be extended up to a maximum of two years.				
<b>SALARY AND ALLOWANCES</b>  Annual net base salary on initial appointment is: US\$ 89837				

Annual post adjustment on initial salary is: US\$ 66569 (in addition to the net base salary)

**Additional Information:**

Only applicants in whom WMO has a further interest will be contacted.  
Shortlisted candidates may be required to sit a written assessment and/or an interview.

**Date of issue of vacancy notice: 8 November 2021**