

VACANCY NOTICE NO: 2263				
DEADLINE FOR APPLICATION: 25 October 2023				
29 day(s) until closing deadline - Currently accepting applications				
POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Deputy Secretary-General	DSG	Geneva, Switzerland	2 January 2024 or as soon as possible thereafter	Fixed-term - 2 years Fixed term of two years with possibility of renewal. Renewal shall not go beyond the term of service of the Secretary-General.
<b>ORGANIZATIONAL UNIT</b> Office of the Secretary-General			WMO is committed to achieving diversity and a balanced workforce. Applications are welcome from qualified women and men, including those with disabilities. The statutory retirement age after 1 January 2014 is 65. For external applicants, only those who are expected to complete the term of appointment will normally be considered.	
<b>DUTIES AND RESPONSIBILITIES</b> The Deputy Secretary-General (DSG) is responsible to the Secretary-General for effective and productive management of Services, Infrastructure, Science and Innovation, and Member Services Departments and related programmes.  The incumbent's responsibilities include:  (a) To guide the effective management of the Services, Infrastructure, Science and Innovation and Member Services Departments and related programmes ensuring coordinated and consistent interdepartmental work;  (b) To ensure and enhance the efficiency of the WMO Regional offices towards the improvement of WMO Members services provision contributing to communication with Ministers, and governments, as requested by Members;  (c) Liaise, report to and support the functions of the Congress, Executive Council, Regional Associations, Technical Commissions, and WMO oversight bodies;  (d) To ensure the provision of expert advice from technical departments towards the effective implementation of the WMO activities or initiatives;  (e) Draft and implement the WMO Strategic Plan. Oversight of programmatic tasks accordingly with budget preparation, performance monitoring, reporting and results-based budgeting;  (f) Provide guidance on the improvement of existing operational structures, policies, and procedures ensuring the establishment of accountability systems to review activities and goals against strategies for high-performance results-based management;  (g) To represent the Secretary-General at conferences, official functions, ceremonial, and other occasions as may be decided by the Secretary-General;  (h) To undertake any other tasks as may be assigned by the Secretary-General.  The DSG shall act for the Secretary-General at the WMO Secretariat in the absence of the Secretary-General and in other cases as may be decided by the Secretary-General. The DSG shall form part of the WMO Executive Management Team which consists of the Secretary-General, Deputy Secretary-General and the Assistant Secretary-General.			<b>QUALIFICATIONS</b>  <b>Education</b> Advance university degree (Master's degree or equivalent degree) in the field of hydrology, meteorology or closely related fields. PhD would be an advantage as well as social science background.  <b>Experience</b> At least 15 years of wide-ranging experience in theoretical and practical hydrometeorology and in organizing and coordinating hydrometeorological programmes and policies, such as would be acquired in a responsible and leading post in a National Meteorological or Hydrometeorological Service or in a comparable scientific institution. Experience in staff management. Proven ability in result-oriented management. Skills as change manager. Excellent ability to establish effective dialogues with decision makers. Familiarity with the key UN agreements of relevance for WMO and its Members. Knowledge of the various branches of hydrology, meteorology, and technology, as applied in meteorology and operational hydrology, is indispensable. Extensive experience in a very senior management position with responsibility for operational meteorological services and/or research activities. Experience in the international meteorological, hydrological or earth system related activities. Experience in the provision of hydrometeorological services or implementation of programmes within challenging contexts including liaison with humanitarian sector and vulnerable communities would be an advantage.  <b>Other requirements</b> Proven ability to carry out organizational duties and responsibilities similar to those outlined for this position, in a multicultural environment and under a high level of stress, with high efficiency and demonstrating inclusive leadership and innovation approach.  <b>Languages</b> Excellent knowledge of English. Knowledge of other official languages of the Organization would be an advantage.  (Note: The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	
The Secretary-General may appoint a candidate at a grade below the advertised grade of the post, with the possibility of promotion to that grade within three years of appointment, subject to satisfactory appraisal of performance.				
<b>Additional Information:</b> <b>SALARY, ALLOWANCES AND OTHER BENEFITS</b> Salary, allowances, benefits and post adjustment shall be in accordance with the ICSC standards at the USG level. Representation allowance: CHF 14,500 (CPI, 2016).  <b>APPLICATION</b> Expressions of interests should be made to the WMO Chief HR: jkratzheller@wmo.int and include a curriculum vitae and a motivation letter. Do not send your expression of interest via multiple routes. Only candidates in whom WMO has a further interest will be contacted.				
<b>Date of issue of vacancy notice:</b> 26 September 2023				

NEW APPLICANTS -- CLICK HERE TO BEGIN YOUR ON-LINE APPLICATION

RETURNING APPLICANTS ENTER HERE